



# OPEN HOUSE

## TRUSTEE APPLICATION FORM

Please read the Trustee Role Description and the Code of Conduct before completing this form to apply to be a trustee.

**Personal details** (please see our Privacy Policy on page 4 of Application Pack to see how we will use your data)

Title:
First name(s):
Surname:
Address (for correspondence):
Postcode:
Tel:
Mobile:
Email:

Occupation (if any):
Relevant Qualifications (if any):

Which of the following skills or experience could you bring to the Board?

*Please indicate against each relevant area whether it is your principle skill, by writing 'P', or a secondary skill where you have experience, by writing 'S':*

- |  |   |
|--|---|
| <input type="checkbox"/> Human Resources                     | <input type="checkbox"/> Project Management         |
| <input type="checkbox"/> Financial/Accounting                | <input type="checkbox"/> Pastoral Ministry          |
| <input type="checkbox"/> Hospitality Background              | <input type="checkbox"/> Marketing/Public Relations |
| <input type="checkbox"/> Fundraising                         | <input type="checkbox"/> Business Management        |
| <input type="checkbox"/> Working in a Christian Organisation | <input type="checkbox"/> Legal                      |

Please list any other skills below (continue on a blank sheet if required).
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**Open House (Christian Outreach) Trust**

773 Chesterfield Road, Woodseats, Sheffield, S8 0SP  
hello@openhousesheffield.co.uk | www.openhousesheffield.co.uk  
A registered charity in England & Wales no. 1156654



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## Interest and motivation

Please indicate why you would like to become a trustee of Open House Trust and how you think your own skills and experience would enable you to fulfil the role of a trustee as described in the Role Description.

## Conflict of interest statement

Please acknowledge any conflicts of interest that the trustee board will need to know about.

## References

Please give details of two people who would be willing to provide a reference.

*References cannot be someone related to the applicant.*

REFERENCE 1	REFERENCE 2
Name:	Name:
Address:	Address:
Contact number:	Contact number:
Email:	Email:
Do we have permission to contact? Yes/No*	Do we have permission to contact? Yes/No*

\*Please delete as applicable



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## TRUSTEE APPLICANT'S DECLARATION OF ELIGIBILITY & CODE OF CONDUCT

### I declare that:

Please tick each statement which applies:

- I am over age 18.
- I am not an undischarged bankrupt.
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
- I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
- I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent).
- I am, in the light of the above, not disqualified by the Charities Act 1993 (section 72) from acting as a charity trustee.
- I undertake to fulfil my responsibilities and duties as a trustee of Open House Trust in good faith and in accordance with the law and within Open House's objectives/core purpose and Code of Conduct for trustees.
- I do not have any financial interests in conflict with those of Open House (either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.
- I agree to the Trustee Code of Conduct as outlined on pages 8-10 in the Trustee Application Pack.**

Signed:

Printed:

Date:

